

**WEST SOMERSET DISTRICT  
COUNCIL  
(OFF-STREET PARKING PLACES)**

**CIVIL ENFORCEMENT  
ORDER 2012**

West Somerset District Council (hereinafter called "the Council") in exercise of its powers under Sections 32, 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, ("the 1984 Act") as amended and of all other enabling powers, with the consent of the County Council of Somerset in accordance with section 39(3) of the 1984 Act and after consultation with the Chief Officer of the Avon and Somerset Constabulary in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:

## **PART I GENERAL**

### Commencement and Citation

1. This Order shall come into operation as soon as is practical after the 1<sup>st</sup> day of July 2012 and may be cited as the "District of West Somerset (Off-Street Parking Places) Civil Enforcement Order 2012".

### Interpretation

2. In this Order, except where the context otherwise requires, the following expressions have the meanings respectively assigned to them:

"Camper Van" means a purpose built van that integrates camping accommodation at the rear;

"Charging Days", means those times specified by notice at each Parking Place respectively;

"Charging Hours", means the period specified by notice at each Parking Place respectively during which a daily charge is required to be paid;

"Coach", means public service vehicle within the meaning of Section 1 of the Public Passenger Vehicles Act 1981

"Commercial Vehicle" means any Vehicle, other than a private Motor Car, of more than 1,500 kilogrammes unladen weight or more than 5.3 metres long or more than 2.0 metres wide or any Vehicle drawn by a Motor Vehicle;

"Daily Charge" means the charge imposed by the Council for parking in a parking place on any one day and for a specified period of time as is identified in the scale of charges specified by notice at each Parking Place respectively;

"Disabled Persons' Badge" means a badge issued by any Local Authority in accordance with the provisions of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons Regulations 2000 or a badge having effect under those regulations as if it were a disabled person's badge);

"Driver" in relation to a vehicle waiting in a parking place means the person who was driving the vehicle at the time it entered the parking place or in the case of a trailer means the person who was driving the vehicle which towed the trailer into the parking place at the time it entered the parking place.

"Expiry Time" is the time indicated on the Pay and Display Ticket and is the time by which the Vehicle must leave the Parking Place;

"Loading/Unloading" refers to when a Vehicle is parked wholly in a Parking Place or bay marked for that purpose on site, for the purpose of delivering or collecting goods or merchandise or loading or unloading the Vehicle at premises adjacent to the Parking Place or bay and the Vehicle does not park for more than twenty minutes or such longer period as a duly authorised officer of the Council may authorise;

"Mobile Phone Payment" means a cashless payment made by mobile phone to the number displayed in the Parking Place allowing the vehicle to be parked for the period of time for which payment has been made, to be used where such facility is advertised and provided for in a Parking Place and the use of which is specified by notice in the Parking Place;

"Motor Car" has the same meaning as in Section 136 of the 1984 Act and motor vehicles constructed or adapted solely for the purpose of carrying goods but not exceeding 1525kg unladen weight.

"Motor Cycle" refers to a solo motorcycle only and excludes any motor cycle which has a side-car or trailer, or which has more than two wheels;

“Moveable Dwelling” has the same meaning as in Section 269 of the Public Health Act 1936;

“Owner” in relation to a Vehicle means the person who is recorded as the registered keeper by the Driver and Vehicle Licensing Agency on the date on which the Vehicle was left in the Parking Place in question;

“Parking Bay” means an area of a Parking Place, which is provided for the leaving of a Vehicle of a class specified and indicated by markings on the surface of the Parking Place or signed or otherwise indicated by signs in the Parking Place;

“Parking Permit” means a season ticket, contract permit, scratch card permit, clock permit, staff permit or any other permit of a type and design issued by the Council;

“Parking Place” means the area of land or building provided by the Council pursuant to Section 32(1) of the 1984 Act for the purpose of leaving of Vehicles and not closed (in part or in whole) by a notice erected thereon by authority of the Council and specified in the Schedules and Plans incorporated into this Order;

“Pay and Display Ticket” means a ticket issued by a Ticket Machine located in the Parking Place in which the Vehicle has been left or issued by a person nominated by the Council on payment of a charge and valid for a parking period as advertised at that Parking Place;

“Payment Card” means a bank credit or debit card, e-purse card, discount card or pre-payment card to be used where such facility is advertised and provided in a Parking Place and the use of which is specified by notice in the Parking Place;

“Penalty Charge” means a charge imposed by legislation in respect of parking contraventions that are subject to civil enforcement and which has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

“Penalty Charge Notice” has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

“Relevant Position” means

- (a) in respect of a Vehicle displaying a valid Disabled Person’s Badge -
  - (i) in the case of a Vehicle fitted with a dashboard or fascia panel, the badge is exhibited thereon so that Part 1 (the front of the badge), is legible from outside the Vehicle; and parking disc/clock is set correctly with arrival time or
  - (ii) in the case of a Vehicle not fitted with a dashboard or fascia panel, the badge is exhibited in a conspicuous position on the Vehicle so that Part 1 of the badge and parking disc/clock is set correctly with arrival time is legible from outside the Vehicle;
- (b) in respect of a Vehicle displaying a Pay and Display Ticket, Parking Permit or other parking device mentioned in this order -
  - (i) the ticket or permit is exhibited face up on the inside surface of the windscreen or in a clearly visible position so that it is facing forwards and can be easily seen and read from the front or side of the Vehicle; or
  - (ii) in the case of a Vehicle that is not fitted with a transparent windscreen, the ticket or permit is exhibited face up on the front of the Vehicle facing forwards and clearly visible;

“Ticket Machine” means an apparatus of a type and design approved by the appropriate Minister for the purpose of the 1984 Act, being apparatus designed to indicate the time by a clock and to issue parking tickets which show that a payment has been made of an amount or for a period specified thereon and which specify the date and, either the time of such payment, or the time at which the Vehicle must leave the Parking Place;

“Trailer” means an unpowered vehicle whether or not drawn by a motor Vehicle;

“Vehicle” means any Motor Car, Motor Cycle or other mechanically propelled automobile.

3. Except where the context requires otherwise, any reference in this Order to a numbered Article shall be construed as a reference to the Article bearing that number in this Order.
4. Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
5. Unless the context otherwise requires words denoting the singular shall include the plural and vice versa and words denoting the persons shall include either gender, bodies corporate, unincorporated associations and partnerships.
6. The Interpretation Act 1978 shall apply for the interpretation of this Order.

## **PART II**

### **DESIGNATION AND USE OF PARKING PLACES**

Each of the areas of land specified by name in column 1 of Schedule 2. Schedule 5 identifies actual parking areas.

#### Designation

7. Each area of land or building specified in the Schedule may be used, subject to the provisions of this Order, as a place to park;
  - (i) during the hours of operation, Vehicles of such classes and in such positions, subject to the provisions of this Order; and
  - (ii) during the Charging Days and Charging Hours, for such period and on payment of such charges as are specified by notice at each Parking Place respectively.

#### Class and position of Vehicle

As defined in Schedule 3

8. Where in the Schedule, a Parking Place is described as available for Vehicles of a specified class or Vehicles to be parked in a specified location, no person shall cause or permit a Vehicle to park in that Parking Place or in any Parking Bay within the Parking Place,
- (i) unless it is of the specified class;
  - (ii) that is parked beyond the Parking Bay markings; or
  - (iii) in a position other than that specified.
9. Where at a Parking Place the Parking Bays are not defined, the vehicle should be parked in such a position as indicated on site or as directed by a person authorised by the Council in that respect.

#### Disabled person's parking bays

10. No person shall cause or permit a Vehicle to park in a Parking Bay marked for disabled persons unless the Vehicle displays a valid Disabled Person's Badge and time disc/clock in the Relevant Position and immediately before or immediately after the act of parking the Vehicle has been or is about to be used by the person(s) in respect of whom the Disabled Person's Badge has been issued.

#### Reserved Parking Bays

11. No person shall cause or permit a Vehicle to be parked in any area marked as a reserved Parking Bay unless entitled to do so or unless there is on display in the relevant position in the Vehicle a valid Permit.

#### Motor Cycle parking bays

12. No person shall cause or permit a Vehicle to park in a Parking Bay marked for Motor Cycles unless the Vehicle is a Motor Cycle.

#### Maximum Period of Stay

13. Where specified by notice at each Parking Place respectively, a Parking Place, or a specifically marked Parking Bay within a Parking Place, is described as available on specified days, during specified hours or for a maximum period of stay, no person

shall cause or permit a Vehicle to be parked in that Parking Place, or specifically marked Parking Bay within a Parking Place, on any day, during such hours or for any period other or longer than those specified.

#### Period of no return

14. Where specified by notice at each Parking Place respectively, a Parking Place is described as having a period within which a Vehicle, after any period of parking in that Parking Place, may not return, no person shall cause or permit a Vehicle to park in that Parking Place on any day, during such period.

#### Power to close or suspend Parking Places

15. Nothing in this Order shall prevent the Council by notice, sign or barrier displayed in a Parking Place:
  - (i) from closing a Parking Place or any part thereof for any period; and/or
  - (ii) from setting aside a Parking Place or any part or parts thereof on all days or on certain days or during certain parts of days for use only by particular Vehicles or organisations.
16. Any person suspending the use of a Parking Place or any part thereof in accordance with the provisions of the preceding Article shall thereupon place or cause to be placed in or adjacent to that Parking Place or that part thereof a notice or traffic sign indicating that the use of that Parking Place or that part thereof is suspended and that parking by Vehicles is prohibited.
17. No person shall cause or permit a Vehicle to be parked in a Parking Place or any part thereof during such periods that the use of that Parking Place or that part thereof is suspended or during such period as there is in or adjacent thereto a notice or traffic sign placed by or on behalf of the Council in pursuance of the preceding Article.

#### Sale of Goods

18. No person shall in a Parking Place, without the express written permission of the Council, use a Vehicle, in connection with the sale of any article, including the

Vehicle itself, to any person in or near the Parking Place or in connection with the selling or offering for hire of skill or services in any other capacity.

Parked with engine running

19. The driver of a Vehicle using a Parking Place shall stop the engine as soon as the Vehicle is in the parking bay and shall not start the engine except when about to change the position of the Vehicle in or to depart from the Parking Place.

Parked causing an obstruction

20. The driver of a Vehicle using a Parking Place shall not park the Vehicle in such a manner or place where it causes an obstruction to any other users of the Parking Place.

Not designated purpose

21. No person shall, without the express written permission of the Council, use any Vehicle parked in a Parking Place for the purpose of displaying or distributing advertising material.

Vehicle used for domestic purposes

22. No person shall use any Vehicle parked in a Parking Place
- (i) for sleeping or camping or cooking, or
  - (ii) for the purpose of servicing or washing any Vehicle or part thereof other than is reasonably necessary to enable the Vehicle to depart from the Parking Place.

**PART III**  
**CHARGES FOR PARKING**

Payment

As defined in column 4 of Schedule 1

The driver of a Vehicle using a Parking Place shall upon parking the Vehicle in the Parking Place pay the appropriate Daily Charge (if any) in accordance with the scale of current charges as specified by notice at each Parking Place respectively.

The 'Council' reserves the right to adjust/ increase parking charges and permit prices upon notification period being observed.

#### Means of payment

23. The charges referred to in the preceding Article shall be payable in the manner as advertised at that Parking Place and can include the insertion of appropriate coins or Payment Card into the apparatus or device provided or by making a Mobile Phone Payment.

#### Pay and display Parking Places ticket purchase

24. The driver of a Vehicle using a pay and display Parking Place, or any parking bay within the Parking Place, shall upon parking the Vehicle in a Parking Bay, and prior to leaving the Parking Place, purchase a Pay and Display Ticket at the level of charge and for the period required in accordance with the scale of charges specified by notice at each Parking Place respectively and remove the Vehicle from the Parking Place before the Expiry Time.
25. If a Vehicle has been parked within a limited maximum stay Parking Bay indicated by sign and / or markings within a Parking Place, a Pay and Display Ticket relating only to that Parking Bay must be displayed.
26. If at the time when a Vehicle is parked during the Charging Hours in a Parking Place and the nearest Ticket Machine in that Parking Place is out of order, then a ticket shall be obtained from another Ticket Machine within the same Parking Place (where provided).

#### Display of ticket

27. Once a Vehicle has been parked within a pay and display Parking Place the driver of the Vehicle shall:

- (i) ensure that a valid Pay and Display Ticket has been obtained to cover the entire period that the Vehicle is to be parked in the Parking Place, and
- (ii) display, at all times the Vehicle is parked in the Parking Place, the Pay and Display Ticket face up in the Relevant Position namely the front windscreen area on the Vehicle in respect of which it was purchased.

#### Oversize vehicles

28. Where a vehicle of the permitted class but which is oversize (for instance a camper van) is parked in a Parking Place, a Pay and Display Ticket must be purchased for each Parking Bay occupied in full or in part.

#### Validity of Pay and Display Tickets

29. A Pay and Display Ticket is not transferable from one Vehicle to another and on transfer the Pay and Display Ticket ceases to be valid.
30. A Pay and Display Ticket is valid only in the Parking Place in which it was issued.

#### Expiry of parking period

31. The expiry of the period for which the appropriate charge has been paid shall be indicated when the time shown on the clock of the issuing Ticket Machine is later than the Expiry Time shown on the Pay and Display Ticket displayed.

#### Feeding the meter

32. Only one Pay and Display Ticket must be displayed on a Vehicle at any one time and the Vehicle must be removed from the Parking Place before the Expiry Time.
33. The driver of a vehicle shall not buy consecutive short term Pay and Display Tickets after the initial paid period (commonly known as "feeding the meter") to extend the stay in a parking place and in doing so avoid paying a longer stay tariff.

#### No Pay and Display Ticket displayed

34. If at any time while a Vehicle is parked in a Parking Place no Pay and Display Ticket is displayed on that Vehicle in the Relevant Position and in accordance with the provisions of the Order, it shall be deemed that the charge has not been paid.
35. Where no valid Pay and Display Ticket can be obtained and displayed, Vehicles may be parked in a Parking Place but may not be parked for longer than the maximum period of parking in that Parking Place as specified by notice at each Parking Place respectively.

#### Exemption to requirement to display of Pay and Display Ticket

36. Where arrangements to pay the Daily Charge have been made through a Mobile Phone Payment and no Pay and Display Ticket is produced by following the process, the driver of a vehicle shall be exempt from the requirement to display such a ticket.

#### Parking Permits

37. Parking Permits are available from the Council at the appropriate fee (as currently defined in columns 6 of Schedule 1), for a Vehicle of a specific class and for a specific Parking Place or for specific Parking Places subject to terms and conditions determined by the Council.
38. The driver shall abide by the terms and conditions stipulated by the Council for the use of the Parking Permit as described on the conditions of use.
39. A Parking Permit is only valid in the Parking Place or specific Parking Places in respect of which it was issued and up to the date of expiry shown on the Parking Permit.
40. A Parking Permit remains the property of the Council and must be surrendered on request. In such instances where a refund fee is deemed appropriate by the Council, this will be provided in accordance with the Council's policies.

#### Withdrawal of permit

41. The Council may, by notice in writing served on the permit holder at the address shown by that person on the application for the permit or at any other address believed to be that person's residence or place of business, withdraw a permit if it appears to the Council that any of the stipulated terms and conditions have been abused and the permit will immediately become invalid.

#### Display of Parking Permit

42. The driver of the Vehicle shall display the Parking Permit in the Relevant Position on the Vehicle in respect of which it was issued at all times during which the Vehicle is parked in the Parking Place.

#### Replacement Parking Permits

43. Damaged or lost Parking Permits will be replaced on application to the Council and on payment of an administration fee agreed from time to time by the Council. The damaged or lost Parking Permit will then become immediately invalid.

#### Surrender of Parking Permit

44. The holder of an annual Parking Permit shall on surrendering the Parking Permit be entitled to a refund based upon the Council policy in place at that time.

#### Restriction on removal

45. When a Pay and Display Ticket or Parking Permit has been exhibited on a Vehicle in the relevant position no person shall remove the Pay and Display Ticket or Parking Permit from the Vehicle until the Vehicle is removed from the Parking Place.

## **PART IV EXEMPTIONS FROM DAILY CHARGES**

#### Exemptions for Motor Cycles and Parking Permit holders

46. No Daily Charge shall be payable in respect of;
- (ii) a Motor Cycle parked in any standard marked parking bay or Cycle bay subject to a maximum stay of 2 consecutive days; or
  - (iii) a Vehicle parked displaying in a relevant position a Parking Permit valid for that time and that Parking Place.
  - (iv) Prior permission given by the council in this respect.

#### Exemptions for disabled person's vehicles

47. No Daily Charge shall be payable in respect of a Vehicle which displays in the relevant position a valid Disabled Person's Badge provided that:
- (i) the Vehicle is parked for no longer than the maximum period of time specified by notice at each Parking Place respectively,
  - (ii) the Vehicle is displaying a time disc/clock showing the time at which the Vehicle was first parked in the Parking place, and
  - (iii) the Vehicle immediately before or after the act of parking has been used or is about to be used by the person(s) in respect of whom the badge is issued.
  - (iv) Upon leaving the parking area the vehicle does not return to same parking area within a period not exceeding 1 hour.

### **PART V**

#### **RELOCATION, REMOVAL AND DISPOSAL OF VEHICLES**

#### Contraventions in closed or suspended Parking Place

48. A person authorised by the Council may, using such measures as are appropriate, move or cause to be moved to any place he/she thinks fit, any Vehicle left in a Parking Place which has been closed or suspended and the cost of movement or removal and safe keeping shall be the liability of the owner of the vehicle.

### Safekeeping

49. Any person removing a Vehicle from a Parking Place under the provisions of this Order shall make such arrangements as may be reasonably necessary to provide for the safe keeping of the Vehicle.

### Disposal of Vehicles abandoned in Parking Places

50. The Council may sell or otherwise dispose of, in accordance with current legislation, a Vehicle which has been, or could at any time be, removed from a Parking Place if the Vehicle appears to have been abandoned.

### Removal Of Vehicles

51. If a vehicle is left in a parking place in a position other than in accordance with the posted provisions of parking, a person authorised by the Council in that behalf may alter or cause to be altered the position of the vehicle so that it's position is in accordance with the said provisions
52. If a vehicle is left in a parking place in contravention of any of the foregoing provisions of this Order a person authorised by the Council in that behalf may remove the vehicle from that parking place or arrange for such removal.
53. A person authorised by the Council or a Police Officer in uniform may, using such measures as are appropriate, move or cause to be moved in the case of an emergency to any place he/she thinks fit, any Vehicle left in a Parking Place.
54. Any person altering, or causing the alteration of, the position of a vehicle by virtue of Articles 52 or 54, or removing, or causing the removal, of a vehicle by virtue of Articles 53 or 54, may do so by towing or driving the vehicle or in such other manner as he/she may think reasonable and necessary to enable the position of the vehicle to be altered or the vehicle to be removed.
55. Any person removing or arranging for the removal of a vehicle by virtue of Articles 53 or 54 shall make such arrangements as he /she considers to be reasonably necessary for the safety of the vehicle in the place to which it is removed.

56. Any cost incurred pursuant to Articles 52 to 56 shall be recoverable from the owner of the vehicle.

## **PART VI**

### **CONTRAVENTION AND PENALTY CHARGES**

#### Levels of Penalty Charge Notices

If there is any contravention of any of the provisions listed in Schedule 2, then a penalty charge will be payable

<b>Payment Date</b>	<b>Cost</b>
Paid within 14 days of the issue date of the Penalty Charge Notice.	£35 / £25 (This is the discounted payment and can only be made if you are making payment within 14 days from the date that the fixed penalty is issued)
Paid after 14 days and within 28 days of the issue date of the Penalty Charge Notice	£70 / £50

#### Contraventions

57. As detailed in Schedule 2, save for the provisions in Part VII, if a Vehicle is left in a Parking Place without complying with the requirements of this Order, a contravention shall have occurred and a Penalty Charge shall be payable.

#### Offences

58. Any person, who uses any part of Parking Place contrary to the provisions posted, shall have committed an offence and a notice of intended prosecution may be issued and/or any vehicle may be removed from the location.

#### Restriction on removal of notices

59. A notice fixed to a Vehicle in accordance with the provisions of this order shall not be removed or interfered with except by or under the authority of:
- (i) the Owner, or person in charge of, the Vehicle;
  - (ii) the Council for the Parking Place in which the Vehicle in question was found.

#### Indications as Evidence

60. The particulars given in any notice issued in accordance with this Order shall be treated as evidence in any proceedings relating to failure to pay the Penalty Charge or in any court action.
61. Payment of a penalty charge shall not relieve a person from payment of any expenses recoverable by the Council pursuant to the provisions of articles 52 to 57 and any statutory provisions for the time being in force or from any claim for any damages which the Council may have in respect of damage incurred in relation to the parking of the vehicle howsoever arising.

### **PART VII**

#### **LIABILITY AND OTHER PROVISIONS**

#### Liability

62. The Council accepts no liability for the loss or damage to Vehicles or other property left in any of the Parking Places to which this Order applies save for that arising from the negligence of the Council.

#### Driving within a Parking Place

63. Where in a Parking Place signs are erected or surface markings are laid for the purpose of
- (i) indicating the entrance to or exit from the Parking Place, or
  - (ii) indicating that a Vehicle using the Parking Place shall proceed in a specified direction within the Parking Place, any person who drives or permits to be driven any Vehicle

- (i) so that it enters the Parking Place otherwise than by an entrance or leaves the Parking Place otherwise than by an exit, so indicated, or
- (ii) in a direction other than so specified shall be liable to prosecution.

64. Any person who, without with the permission of a person authorised by the Council in that behalf, drives or permits to be driven any Vehicle in a Parking Place for any purpose other than the purpose of leaving that Vehicle in the Parking Place in accordance with the provisions of this Order or for the purpose of departing from the Parking Place shall be liable to prosecution.

#### Wilful damage

65. Any person who with intent to defraud interferes with the Ticket Machine or operates or attempts to operate it by the insertion of objects other than undamaged and unaltered coins of legal tender and of the appropriate denomination, or other approved method of payment, shall be liable to prosecution.

66. Any person who interferes with or damages any part of the fabric of a Parking Place or integral signing provided for the operation of the Parking Place shall be liable to prosecution.

#### Domestic purposes

67. Any person who uses any part of the Parking Place or moveable dwelling in a Parking Place for sleeping or camping or cooking shall be liable to prosecution.

#### Behaviour

68. Any person who wilfully sounds any horn or any other similar instrument on a Vehicle except when about to change the position of the Vehicle in or to depart from the Parking Place shall be liable to prosecution.

69. Any person who in a Parking Place shouts or otherwise or otherwise makes any loud noise to the disturbance or annoyance of users of the Parking Place or residents or premises in the neighbourhood shall be liable to prosecution.

70. Any person who in a Parking Place uses any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned shall be liable to prosecution.

71. Any person who in a Parking Place
- (i) erects or causes or permits to be erected any tent, booth, stand, building or other structure without the written consent of the Council, or
  - (ii) lights or causes to be lit any fire,
  - (iii) playing of ball games, skateboarding or other sports or associated activities within the Parking Place, shall be liable to prosecution.
72. A person who uses a parking place for the purpose of displaying or posting or distributing advertising material or fly tipping of rubbish without the consent of the Council shall be liable to prosecution.

## Revocations

**Given under the Common Seal of the Council of the District of West Somerset this 1<sup>st</sup> day of June 2012**

**THE COMMON SEAL of** }  
**WEST SOMERSET DISTRICT COUNCIL** }  
**was hereunto affixed in the presence of:** }

# Schedule 1

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
					Duration				
					Type	6 Months	12 Months	Weekly	
Quaywest Car Park	Long	24 Hours	1 Hour £1.50	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00		
			2 Hours £2.60		District	£120.00	£210.00		
			4 Hours £4.20		Named Car Park	£70.00	£110.00		
			All Day £5.70		Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
					Duration				
					Type	6 Months	12 Months	Weekly	
Warren Road Upper	Long	24 Hours (Unless posted otherwise)	1 Hour £1.50	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00		
			2 Hours £2.60		District	£120.00	£210.00		
			4 Hours £4.20		Named Car Park	NA	NA		
			All Day £5.70		Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
					Duration				
					Type	6 Months	12 Months	Weekly	
Clanville	Long	24 Hours	2 Hours £1.60	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00		
			All Day £4.20		District	£120.00	£210.00		
					Named Car Park	£70.00	£110.00		
					Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
Alexandra Road	Long	24 Hours	1 Hour £0.80 2 Hours £1.50 4 Hours £2.50 All Day £4.70	09:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	£160.00	£285.00		
					District	£120.00	£210.00		
					Named Car Park	£70.00	£110.00		
					Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
Summerland	Short	24 Hours	1 Hour £0.60 2 Hours £1.00	09:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	NA	NA		
					District	NA	NA		
					Named Car Park	NA	NA		
					Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
North Road	Long	24 Hours	1 Hour £1.40 2 Hours £2.00 4 Hours £2.80 All Day £4.70	09:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	£160.00	£285.00		
					District	£120.00	£210.00		
					Named Car Park	£70.00	£110.00		
					Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge			
Porlock Central	Long	24 Hours	1 Hour £0.80 2 Hours £1.50 4 Hours £2.50 All Day £4.70	09:00 – 18:00 (6pm)	Duration			
					Type	6 Months	12 Months	Weekly
					Business District	£160.00	£285.00	
					District	£120.00	£210.00	
					Named Car Park	£70.00	£110.00	
					Weekly			£25.00
					Resident	NA	NA	NA
					District 1 Hour (9am-10am)	£25.00		

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge			
Doverhay	Short		1 Hour £0.80 2 Hours £1.50	09:00 – 18:00 (6pm)	Duration			
					Type	6 Months	12 Months	Weekly
					Business District	NA	NA	
					District	NA	NA	
					Named Car Park	NA	NA	
					Weekly			£25.00
					Resident	£70.00	£11.00	NA
					District 1 Hour (9am-10am)	£25.00		

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge			
Parsons Street	Short	24 Hours	1 Hour £0.80 2 Hours £1.50	09:00 – 18:00 (6pm)	Duration			
					Type	6 Months	12 Months	Weekly
					Business District	NA	NA	
					District	NA	NA	
					Named Car Park	NA	NA	
					Weekly			£25.00
					Resident	NA	NA	NA
					District 1 Hour (9am-10am)	£25.00		

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge			
					Duration			
					Type	6 Months	12 Months	Weekly
Dunster Steep	Long	24 Hours	2 Hours £1.50	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00	
			4 Hours £2.50		District	£120.00	£210.00	
			All Day £4.70		Named Car Park	£70.00	£110.00	
					Weekly			£25.00
					Resident	NA	NA	NA
					District 1 Hour (9am-10am)	£25.00		

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge			
					Duration			
					Type	6 Months	12 Months	Weekly
Park Street	Long	24 Hours	1 Hour £0.80	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00	
			2 Hours £1.50		District	£120.00	£210.00	
			4 Hours £2.50		Named Car Park	£70.00	£110.00	
			All Day £4.70		Weekly			£25.00
					Resident	NA	NA	NA
					District 1 Hour (9am-10am)	£25.00		

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge			
					Duration			
					Type	6 Months	12 Months	Weekly
Kilve Beach	Long	24 Hours (Seasonal Mar-Oct)	2 Hours £1.50	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00	
			All Day £2.50		District	£120.00	£210.00	
					Named Car Park	NA	NA	
					Weekly			£25.00
					Resident	NA	NA	NA
					District 1 Hour (9am-10am)	£25.00		

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
Williton Central	Long	24 Hours	1 Hour £0.80 2 Hours £1.50 4 Hours £2.50 All Day £4.70	09:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	£160.00	£285.00		
					District	£120.00	£210.00		
					Named Car Park	£70.00	£110.00		
					Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
Anchor Street	Long	24 Hours	1 Hour £0.80 2 Hours £1.50 4 Hours £2.50 All Day £4.70	09:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	£160.00	£285.00		
					District	£120.00	£210.00		
					Named Car Park	£70.00	£110.00		
					Weekly			£25.00	
					Resident	NA	NA	NA	
	District 1 Hour (9am-10am)	£25.00							

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
Market Street	Long	24 Hours	1 Hour £0.80 2 Hours £1.50 4 Hours £2.50 All Day £4.70	09:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	£160.00	£285.00		
					District	£120.00	£210.00		
					Named Car Park	£70.00	£110.00		
					Weekly			£25.00	
					Resident	NA	NA	NA	
			District 1 Hour (9am-10am)	£25.00					

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
					Duration				
					Type	6 Months	12 Months	Weekly	
Swain Street	Long	24 Hours	1 Hour £0.80	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00		
			2 Hours £1.50		District	£120.00	£210.00		
			4 Hours £2.50		Named Car Park	£70.00	£110.00		
			All Day £4.70		Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
					Duration				
					Type	6 Months	12 Months	Weekly	
Harbour Road	Long	24 Hours	1 Hour £0.80	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00		
			2 Hours £1.50		District	£120.00	£210.00		
			4 Hours £2.50		Named Car Park	£70.00	£110.00		
			All Day £4.70		Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
					Duration				
					Type	6 Months	12 Months	Weekly	
West Pier	Long	24 Hours	1 Hour £0.80	09:00 – 18:00 (6pm)	Business District	£160.00	£285.00		
			2 Hours £1.50		District	£120.00	£210.00		
			4 Hours £2.50		Named Car Park	£70.00	£110.00		
			All Day £4.70		Weekly			£25.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	£25.00			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge					
Lion Stables	Long	24 Hours	1 Hour £0.70 2 Hours £1.20 4 Hours £2.20 All Day £4.50	08:00 – 18:00 (6pm)	Duration					
					Type	6 Months	12 Months	Weekly		
					Business District	N/A	N/A			
					District	N/A	N/A			
					Named Car Park	N/A	N/A			
					Weekly	£40.00	£75.00	£20.00		
					Resident	NA	NA	NA		
					District 1 Hour (9am-10am)	N/A				

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
Exmoor House	Long	24 Hours	1 Hour £0.70 2 Hours £1.20 4 Hours £2.20 All Day £4.50	08:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	N/A	N/A		
					District	N/A	N/A		
					Named Car Park	N/A	N/A		
					Weekly	£40.00	£75.00	£20.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	N/A			

(NA - Not Available)

Parking Location	Type of Stay	Access Times	Proposed Charges £	Charging Hours	Permit Availability & Charge				
Guildhall	Long	24 Hours	1 Hour £0.70 2 Hours £1.20 4 Hours £2.20 All Day £4.50	08:00 – 18:00 (6pm)	Duration				
					Type	6 Months	12 Months	Weekly	
					Business District	N/A	N/A		
					District	N/A	N/A		
					Named Car Park	N/A	N/A		
					Weekly	£40.00	£75.00	£20.00	
					Resident	NA	NA	NA	
					District 1 Hour (9am-10am)	N/A			

(NA - Not Available)

## **Schedule 2**

### ***Higher level contraventions – Off Street £70/35***

<b>Code</b>	<b>Description</b>	<b>Observation Time</b>
70	Parked in a loading area during restricted hours without reasonable excuse	10 min
74	Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited	0 min
81	Parked in a restricted area in a car park	0 min
85	Parked in a permit bay without clearly displaying a valid permit	0 min
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge	0 min
89	Vehicle parked exceeds maximum weight and/or height and/or length permitted in the area	0 min
91	Parked in a car park or area not designated for that class of vehicle	0 min
92	Parked causing an obstruction	0 min

### ***Lower level contraventions – Off Street £50/25***

<b>Code</b>	<b>Description</b>	<b>Observation Time</b>
73	Parked without payment of the parking charge	10 min
80	Parked for longer than the maximum period permitted	10 min
82	Parked after the expiry of paid for time	10 min
83	Parked in a car park without clearly displaying a valid pay-and-display ticket or voucher or parking clock	10 min
84	Parked with additional payment made to extend the stay beyond time first purchased	0 min
86	Parked beyond the bay markings	0 min
90	Re-parked within one hour* of leaving a bay or space in a car park	0 min
93	Parked in car park when closed	0 min
94	Parked in a pay-and-display car park without clearly displaying two**** valid pay-and-display tickets when required	10 min
95	Parked in a parking place for a purpose other than the designated purpose for the parking place	0 min
96	Parked with engine running where prohibited	0 min

### Schedule 3

Name of Parking Location (1)	Classes of Vehicles (2)	Days & Hours of parking place operation (3)	Maximum period for which vehicles may wait (4)
Quaywest Car Park (Minehead)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Warren Road Upper (Minehead)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Clanville (Minehead)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Alexandra Road (Minehead)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Summerland (Minehead)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	2 Hours maximum stay No return within 1 hour  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
North Road (Minehead)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Old Aquasplash Site Seaward Way (Minehead)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage. Coaches within the meaning of Section 1 of the Public Passenger Vehicles Act 1981	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Porlock Central (Porlock)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Doverhay (Porlock)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage. Coaches within the meaning of Section 1 of the Public Passenger Vehicles Act 1981	All Days All Hours	2 Hours maximum stay No return within 1 hour  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)

Name of Parking Location (1)	Classes of Vehicles (2)	Days & Hours of parking place operation (3)	Maximum period for which vehicles may wait (4)
Parsons Street (Porlock)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days All Hours	2 Hours maximum stay No return within 1 hour  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Dunster Steep (Dunster)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage. Coaches within the meaning of Section 1 of the Public Passenger Vehicles Act 1981	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Park Street (Dunster)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Kilve Beach (Kilve)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motor cycle with or without side car, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Williton Central (Williton)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Williton Central Rear of West Somerset House  (Area marked in Red on map in Schedule 4)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)  Staff Use Only
Anchor Street (Watchet)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Market Street (Watchet)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)

<b>Name of Parking Location (1)</b>	<b>Classes of Vehicles (2)</b>	<b>Days &amp; Hours of parking place operation (3)</b>	<b>Maximum period for which vehicles may wait (4)</b>
Swain Street (Watchet)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days  All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Harbour Road (Watchet)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage. Coaches within the meaning of Section 1 of the Public Passenger Vehicles Act 1981	All Days  All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
West Pier (Watchet)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days  All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Coach Park (Minehead)	Coaches within the meaning of Section 1 of the Public Passenger Vehicles Act 1981	All Days  All Hours	No Limit
Exmoor House (Dulverton)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days  All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Lion Stables (Dulverton)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days  All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Guildhall (Dulverton)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Days  All Hours	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Blue Anchor Sea Front	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar, Invalid carriage	All Hours All Days Free Parking	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)

<b>Name of Parking Location (1)</b>	<b>Classes of Vehicles (2)</b>	<b>Days &amp; Hours of parking place operation (3)</b>	<b>Maximum period for which vehicles may wait (4)</b>
Crowcombe (Adjacent to Church House)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar	All Hours All Days Free Parking	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)
Kilve Village (Adjacent to Village Hall)	Motorcar licensed as private. Goods vehicle (not being a trailer) the unladen weight of which does not exceed 1525kg. Motorcycle with or without sidecar	All Hours All Days Free Parking	No Limit  (Disabled badge holders maximum stay 3 hours, no return with 1 hour)

## **Schedule 4**

### **How to Challenge a Penalty Charge Notice (PCN)**

Details are given on the penalty charge notice issued.

Due to legal requirements all challenges must be received in writing. All challenges must state the reasons why you are challenging the issue of a Penalty Charge Notice. If you decide to challenge after reviewing the evidence you will need to give us your penalty charge notice number, vehicle registration, and full name and address.

You can challenge by using the online address, [www.westsomersetonline.gov.uk](http://www.westsomersetonline.gov.uk) or write to:

Car Park Administration  
West Somerset Council  
14 – 16 Brunel Way  
Minehead  
Somerset TA24 5BY

There are a number of stages to the challenge process;

### **Informal Challenge**

A person may make an informal challenge up to 28 days after the PCN is issued.

We (the council) will advise an informal challenge is made within the 14-day discount payment period. No payment is required before making an informal appeal. Informal challenges that are rejected the PCN's 50% discounted rate will still be accepted.

Successful informal challenges, the PCN will be cancelled and no further action will be taken against the keeper/owner.

### **What happens next?**

Upon receipt of an informal challenge a decision will be made based on the evidence gathered at the time the contravention was observed, and the mitigating information given by the appellant. If the penalty is found to be unjust the PCN will be cancelled and no further action will be taken against the keeper/owner.

If the penalty is judged as valid the driver will be allowed a further 14 days to pay the discounted rate. If payment is not received within the 14 days the penalty charge will revert to the full amount. Should the

driver consider the decision of the informal challenge to be incorrect and remains dissatisfied the next stage is to make a formal representation.

### Formal Representations

If payment of the charge or any challenge to the Penalty Charge Notice is received within the first 28 days after it was issued then the Council will send a 'Notice to Owner' (NtO) to the registered keeper of the vehicle. This notice will advise there is a further 28 days to either:

- a) Pay the full penalty charge (at the full rate): or
- b) Make a formal written representation to the Council:

### Grounds for making a representation

- (i) The alleged contravention did not occur.
- (ii) You were not the owner of the vehicle in question.
- (iii) You had ceased to be its owner before the date on which the alleged contravention occurred
- (iv) You became its owner after the date on which the alleged contravention occurred.
- (iv) The vehicle had been permitted to remain at rest in the place in question by a person who was in control of the vehicle without the consent of the owner.
- (vi) You are a vehicle-hire firm and the vehicle was on hire under a hiring agreement and the hirer had signed a statement acknowledging liability for any PCN issued during the hiring period.
- (vii) The Penalty Charge exceeded the amount applicable in the circumstances of the case.
- (viii) There has been a procedural impropriety on the part of the Council.
- (ix) The Order which is alleged to have been contravened in relation to the vehicle concerned is invalid.
- (x) This Notice should not have been served because the Penalty Charge had already been paid in full or at the discounted rate

### What happens next?

On receipt of the representation, the Council will carefully consider all the relevant facts. Information relating to the contravention held on the computer records and the Civil Enforcements Officer's notes may also be taken into account.

If the representation is accepted, the appellant will be notified that the Penalty Charge Notice has been cancelled, the case is closed and no charge is payable.

If the representation is rejected, the appellant will be sent a formal 'Notice of Rejection' (NoR) together with an appeal form. They will be required to either pay the Penalty Charge Notice at the full rate or make an appeal to an independent adjudicator at the Traffic Penalty Tribunal.

### Parking Appeals

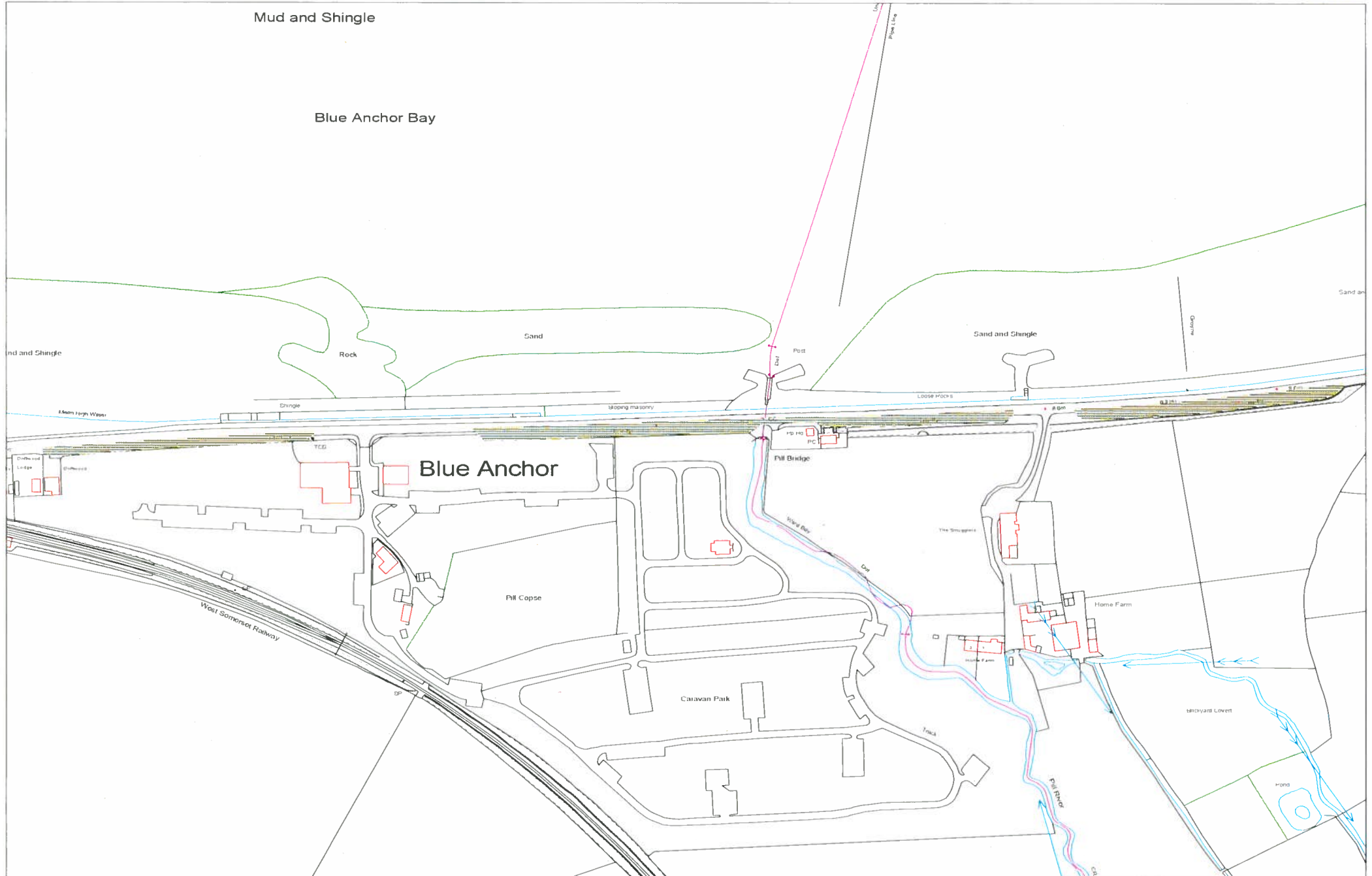
A formal appeal to an independent Parking Adjudicator at the Traffic Penalty Tribunal.

The Adjudicator is restricted by law to considering appeals only on the grounds listed above (refer to Representations).

It is not possible to appeal to a Parking Adjudicator unless the owner of the vehicle first makes a formal representation to the Council.

The decision of the Adjudicator is binding on both the Council and the person making the appeal. Appeals can be decided either in person or by post, depending on your preference. Appeals in person are arranged by PATAS. Full details on how to appeal with the NoR are available on the adjudicators website [www.trafficpenaltytribunal.gov.uk](http://www.trafficpenaltytribunal.gov.uk)

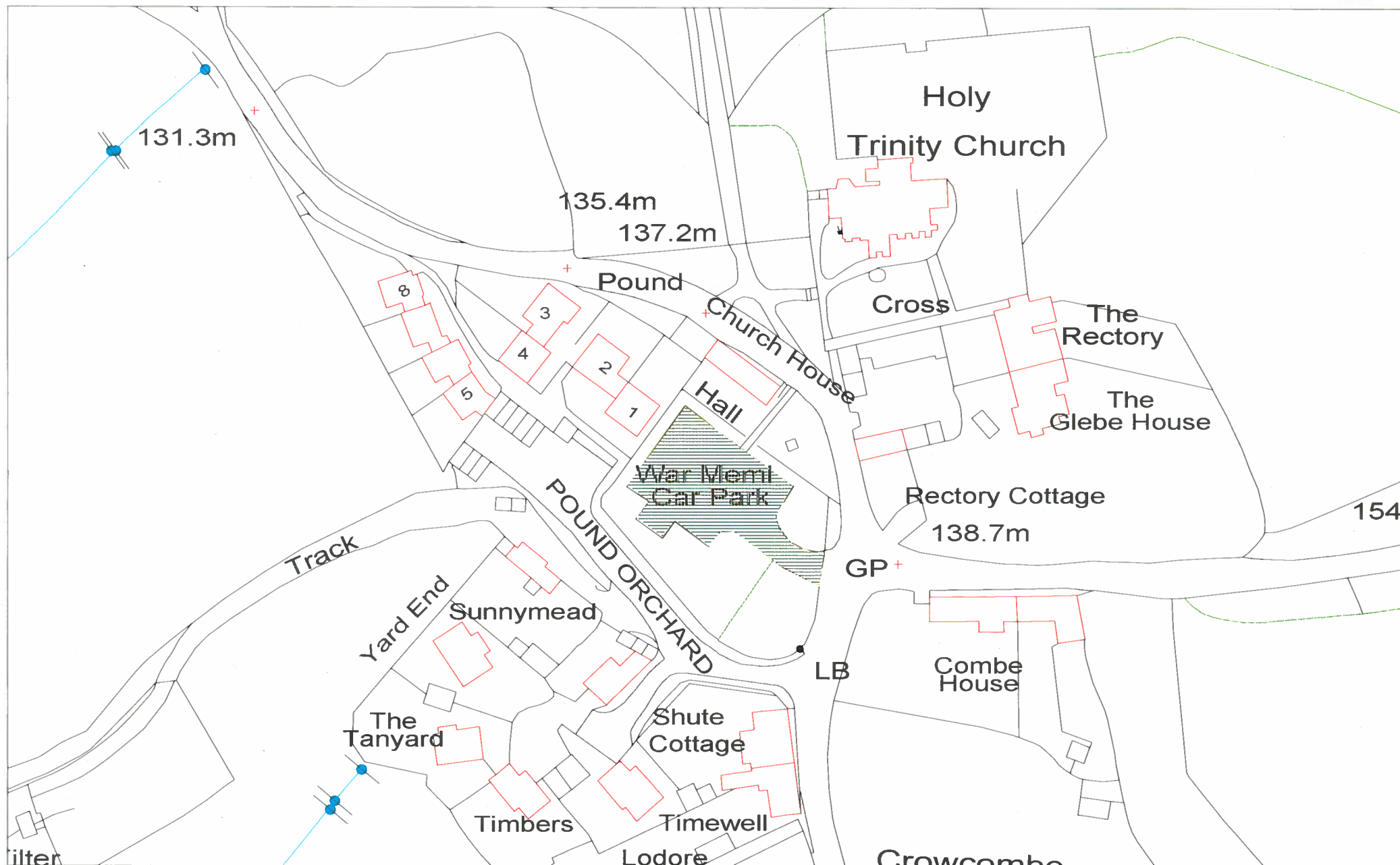
Further information about Civil Parking Enforcement (including PCNs and NtOs) is available online at [www.patrol-uk.info](http://www.patrol-uk.info) or in a leaflet available from the enforcement authority.

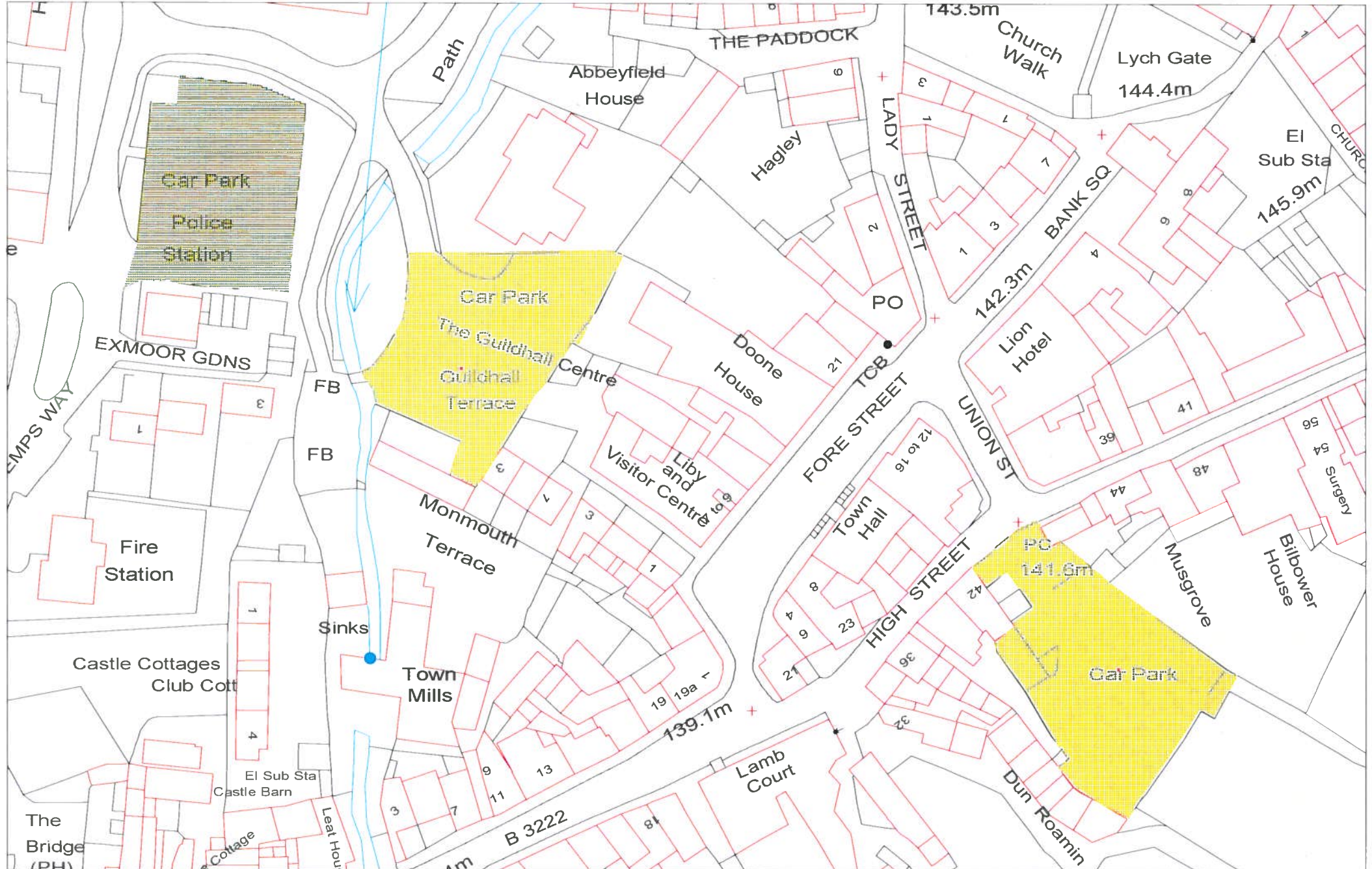


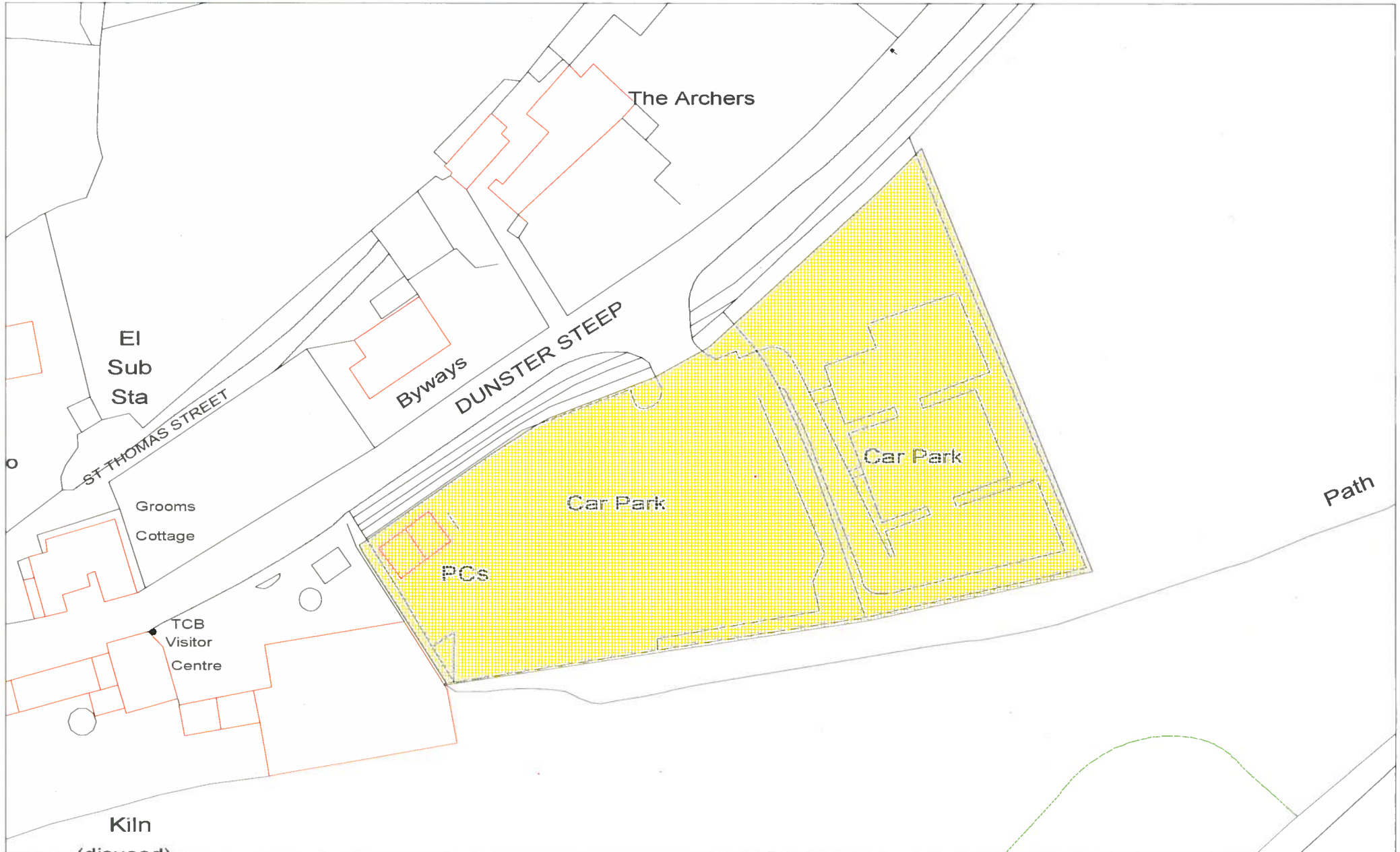
# WEST SOMERSET COUNCIL

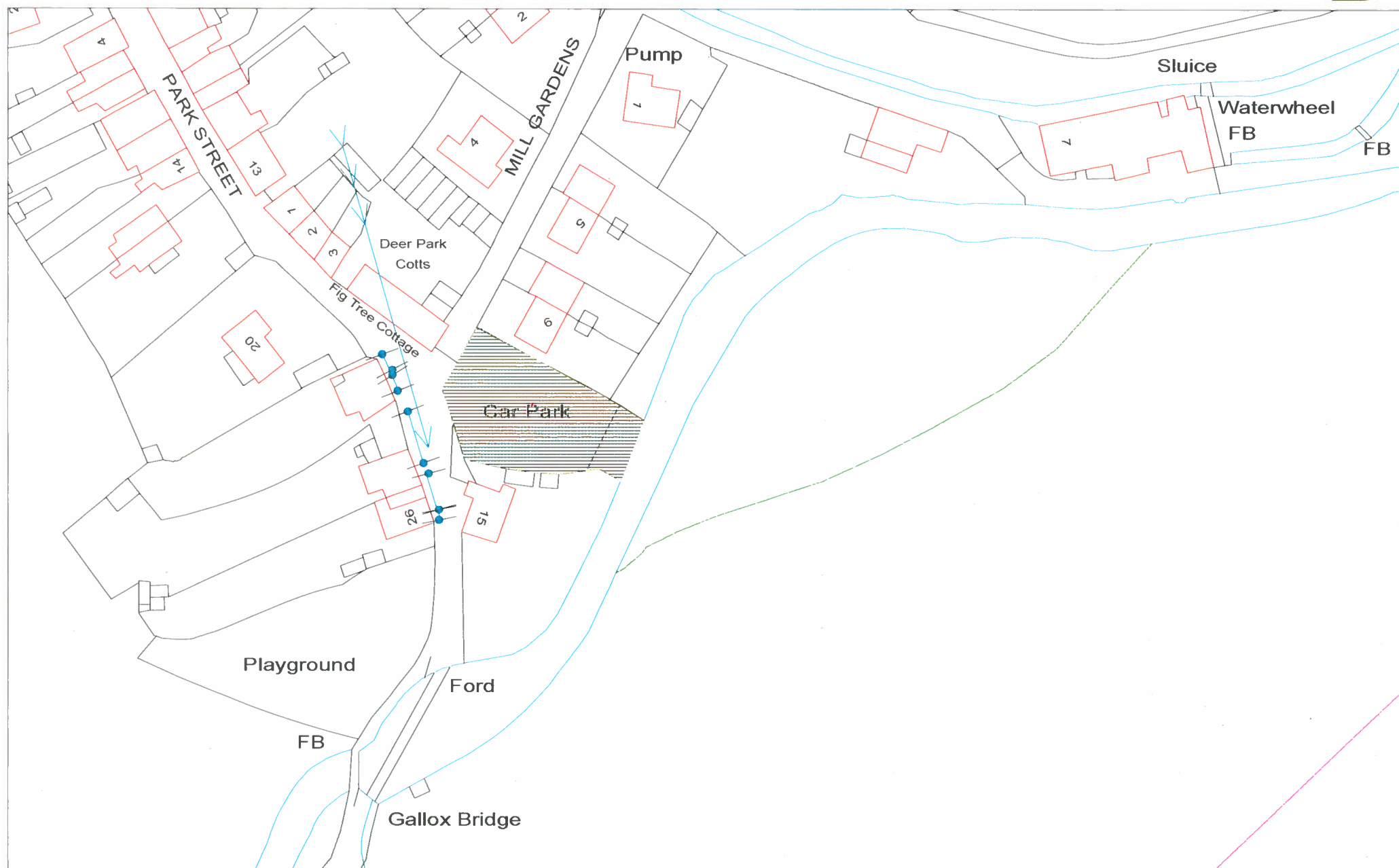
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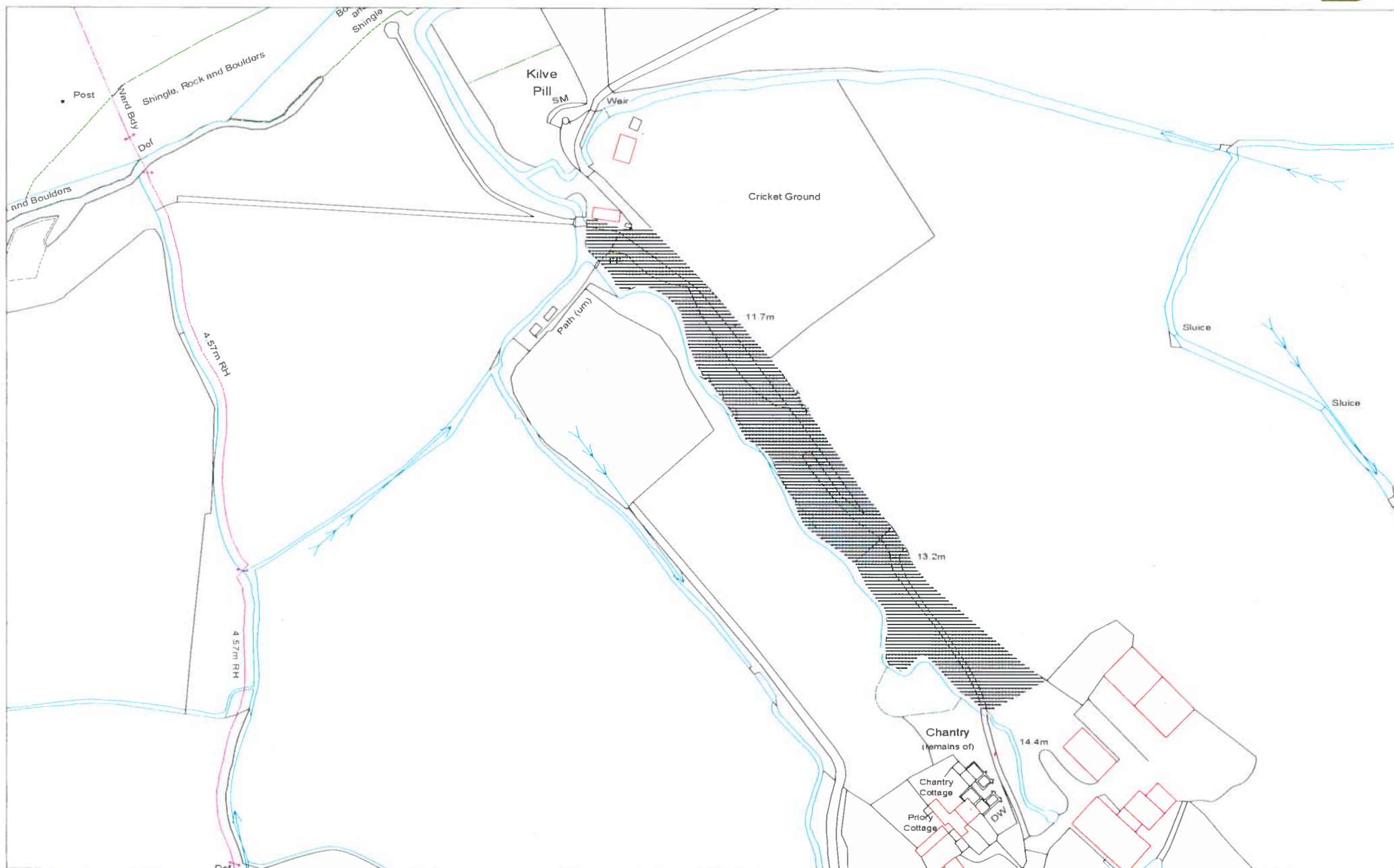
Map of Crowcombe Car park

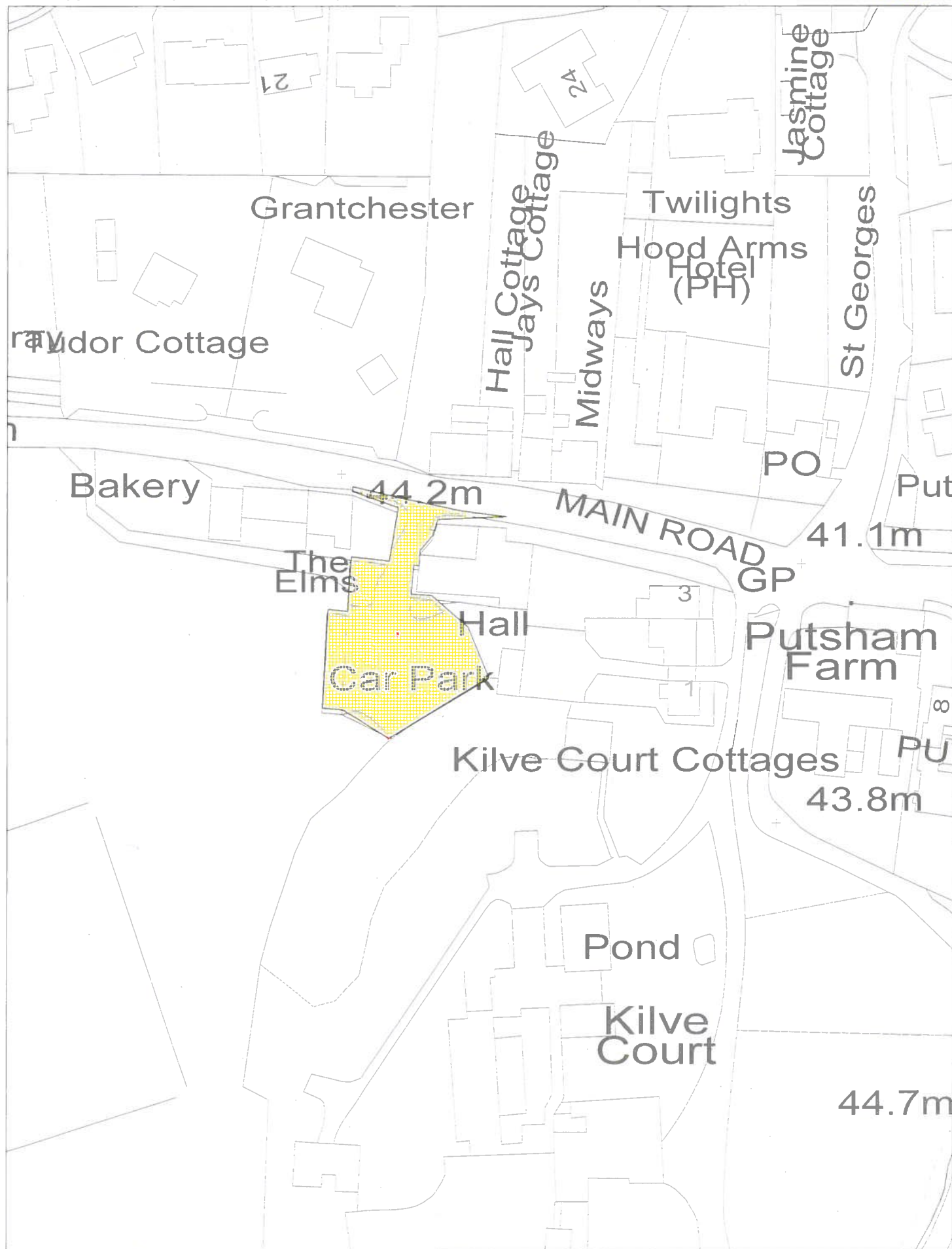


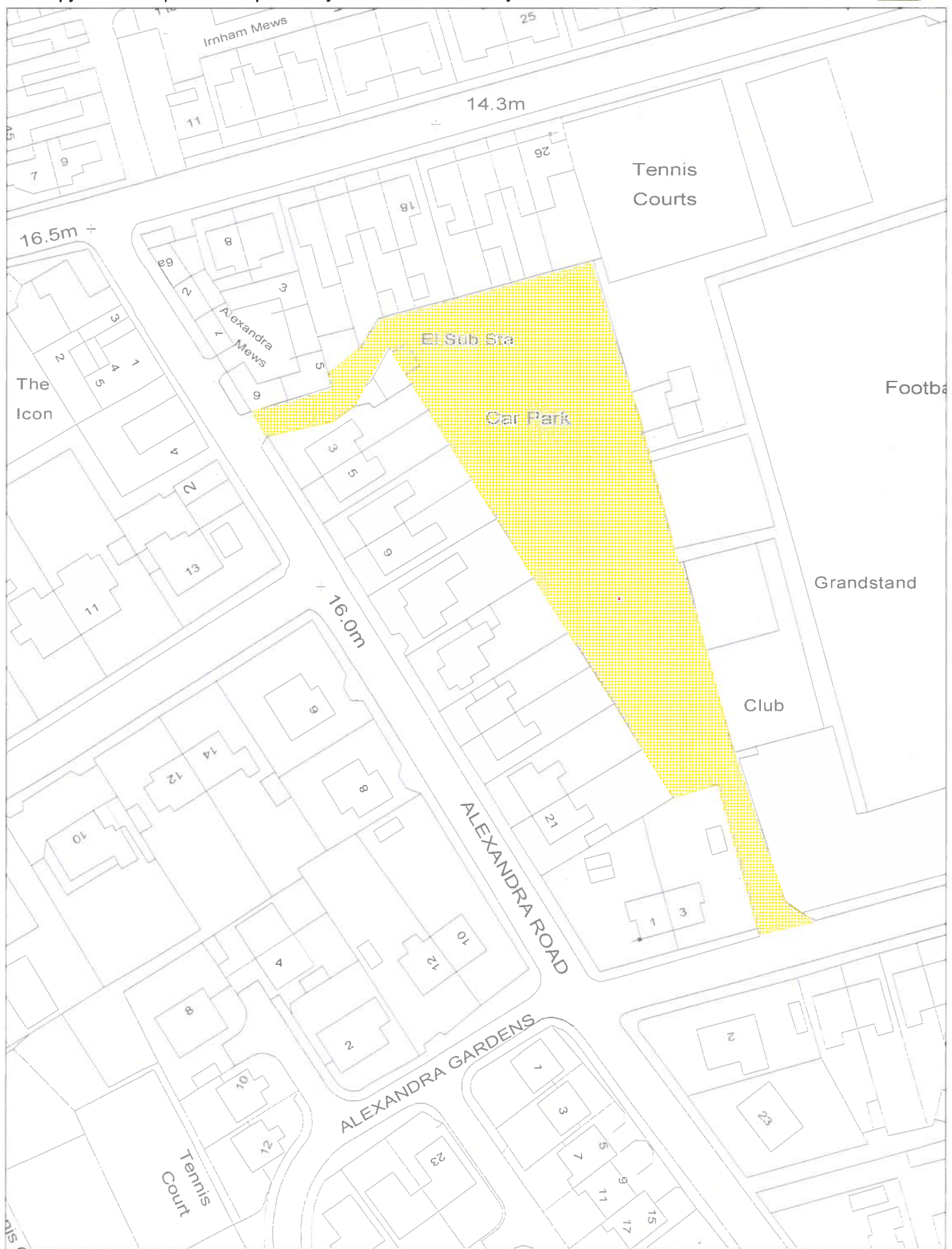


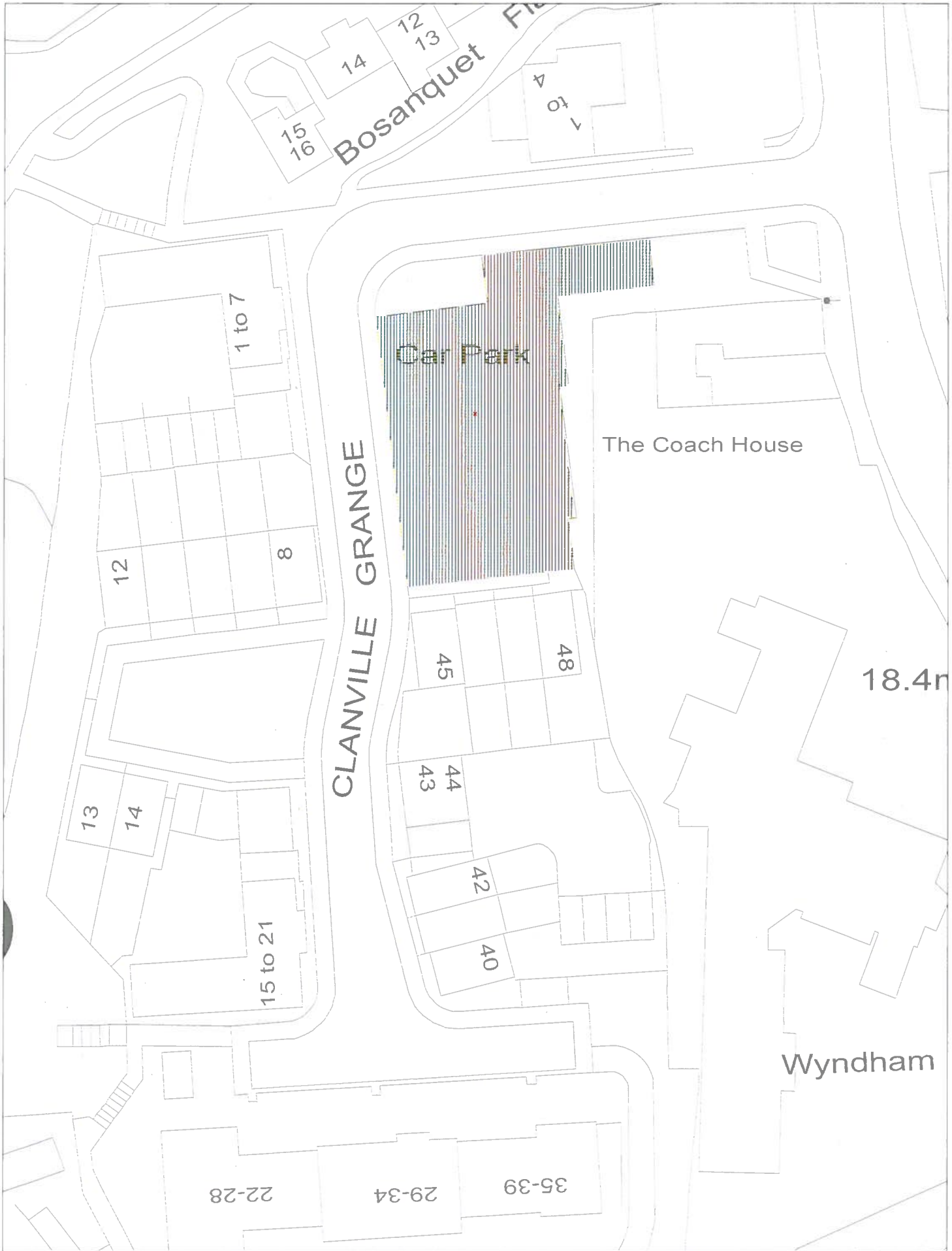








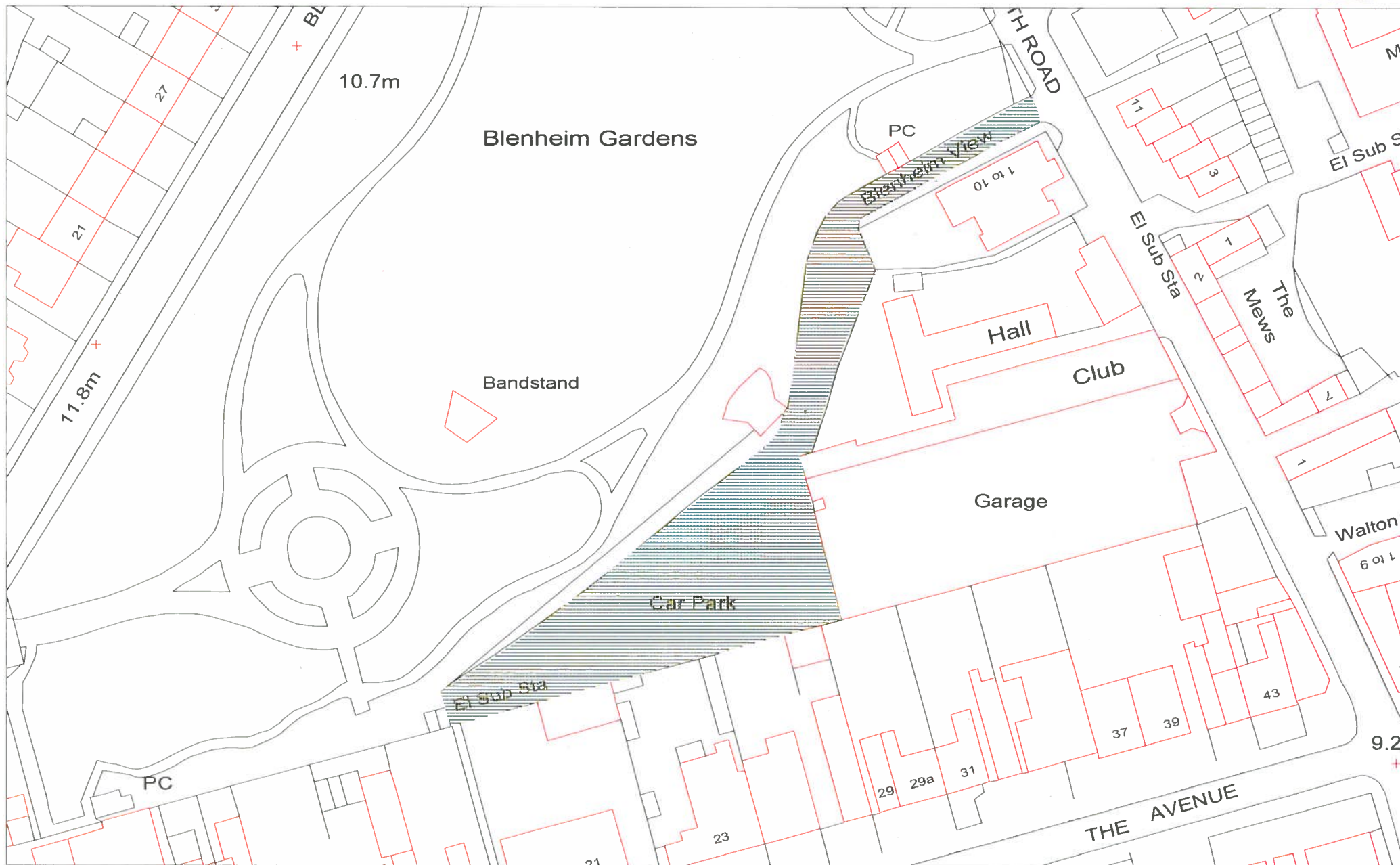


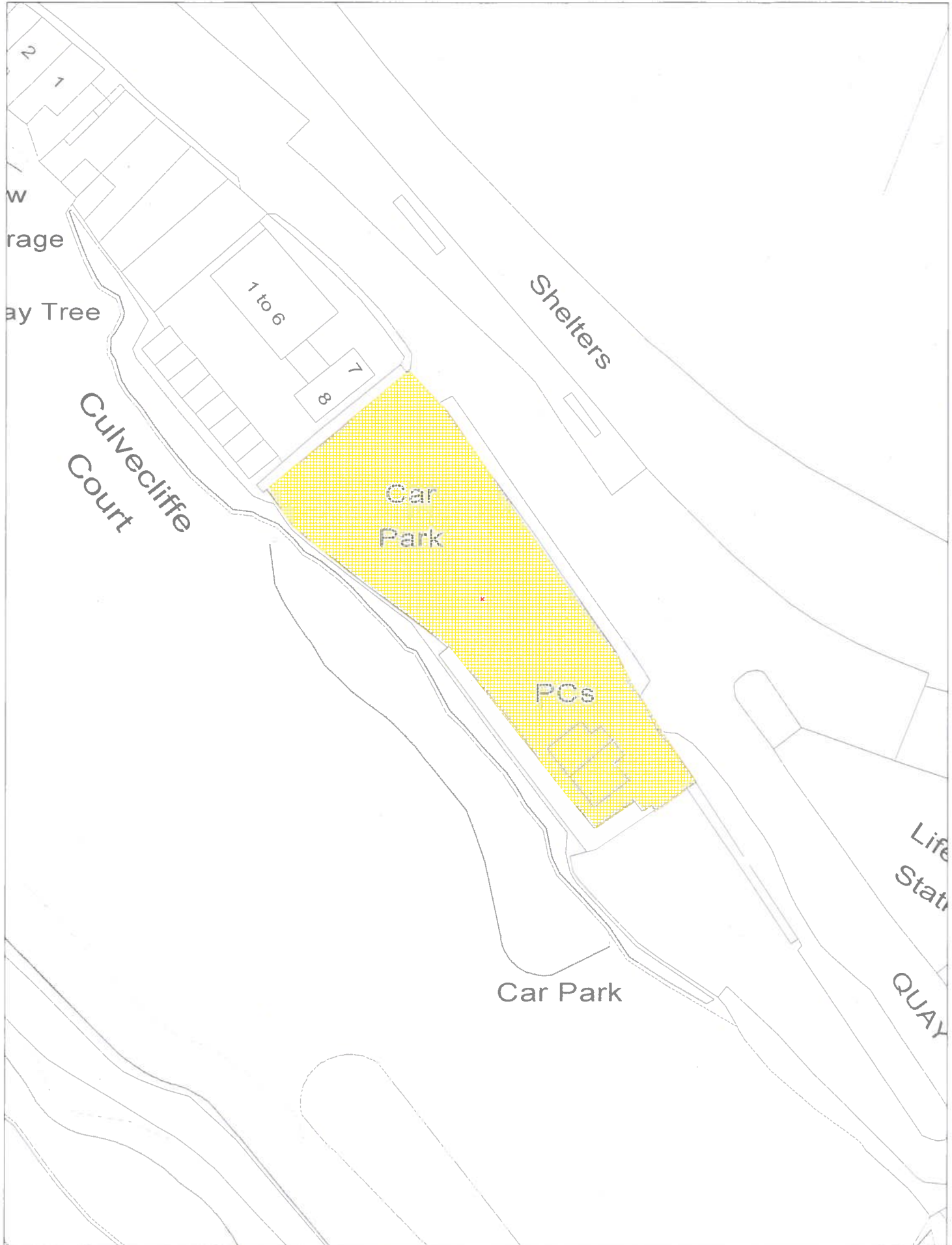


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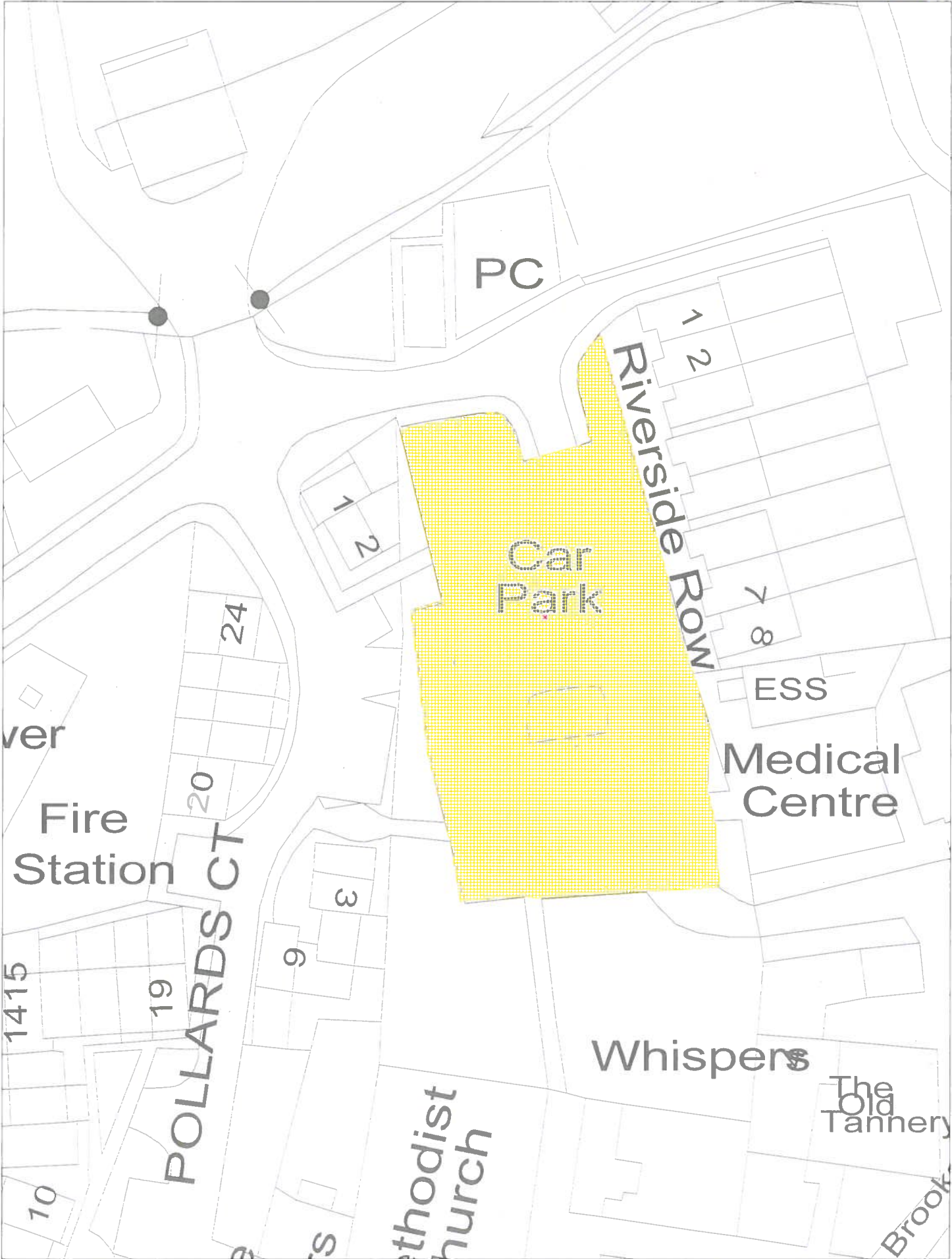
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Map of Minehead North Road Car park





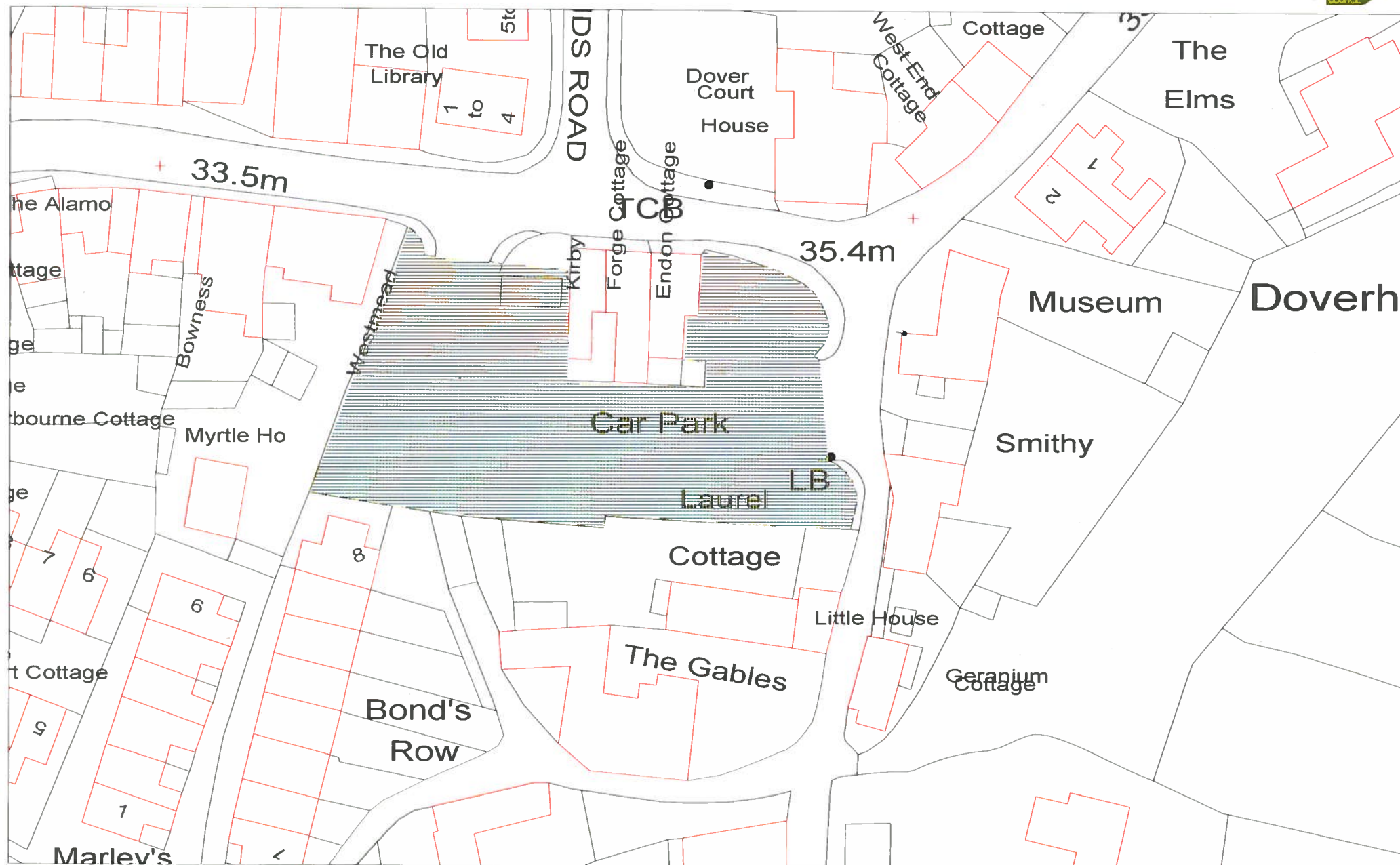


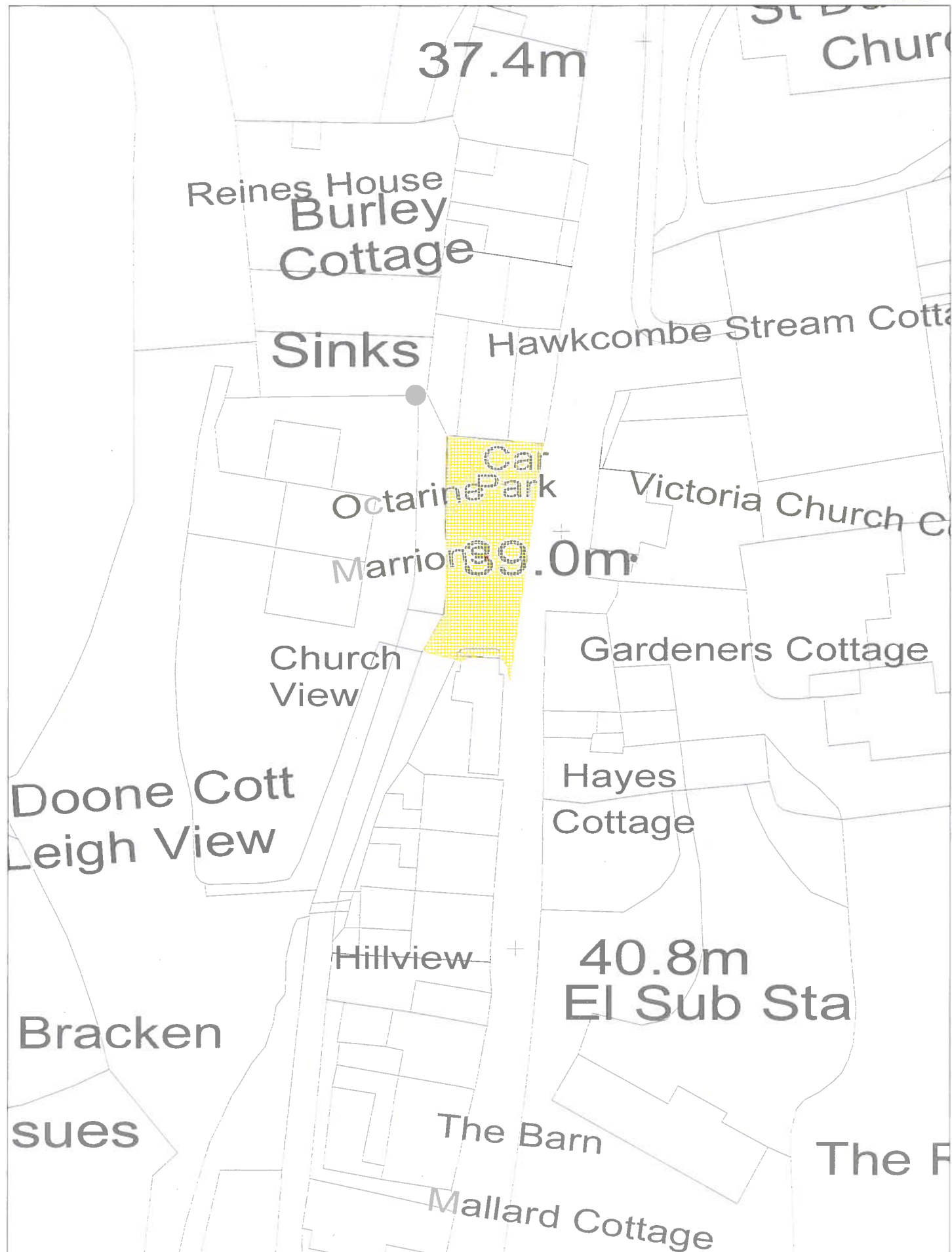


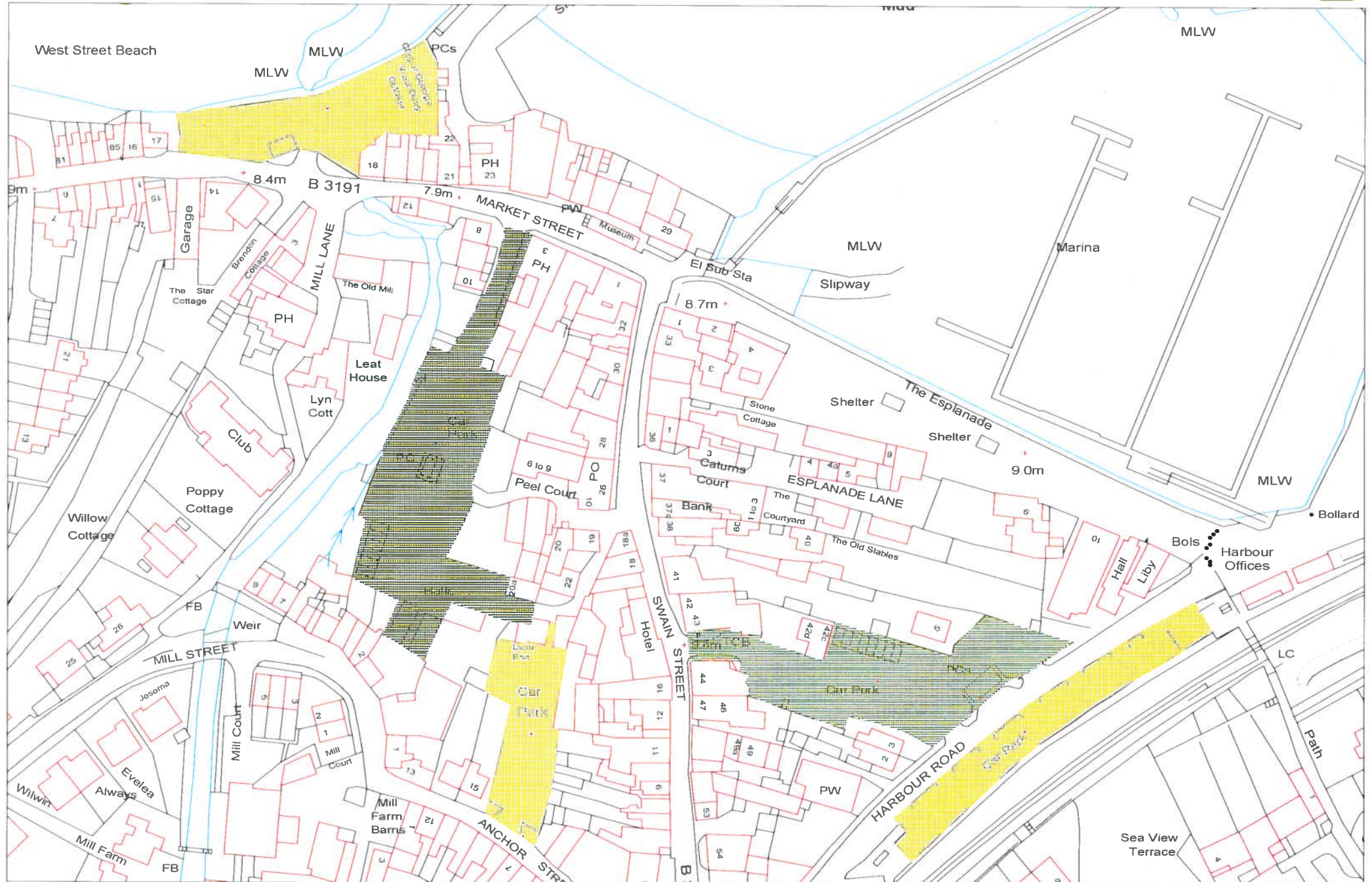
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Map of Porlock Doverhay Car park



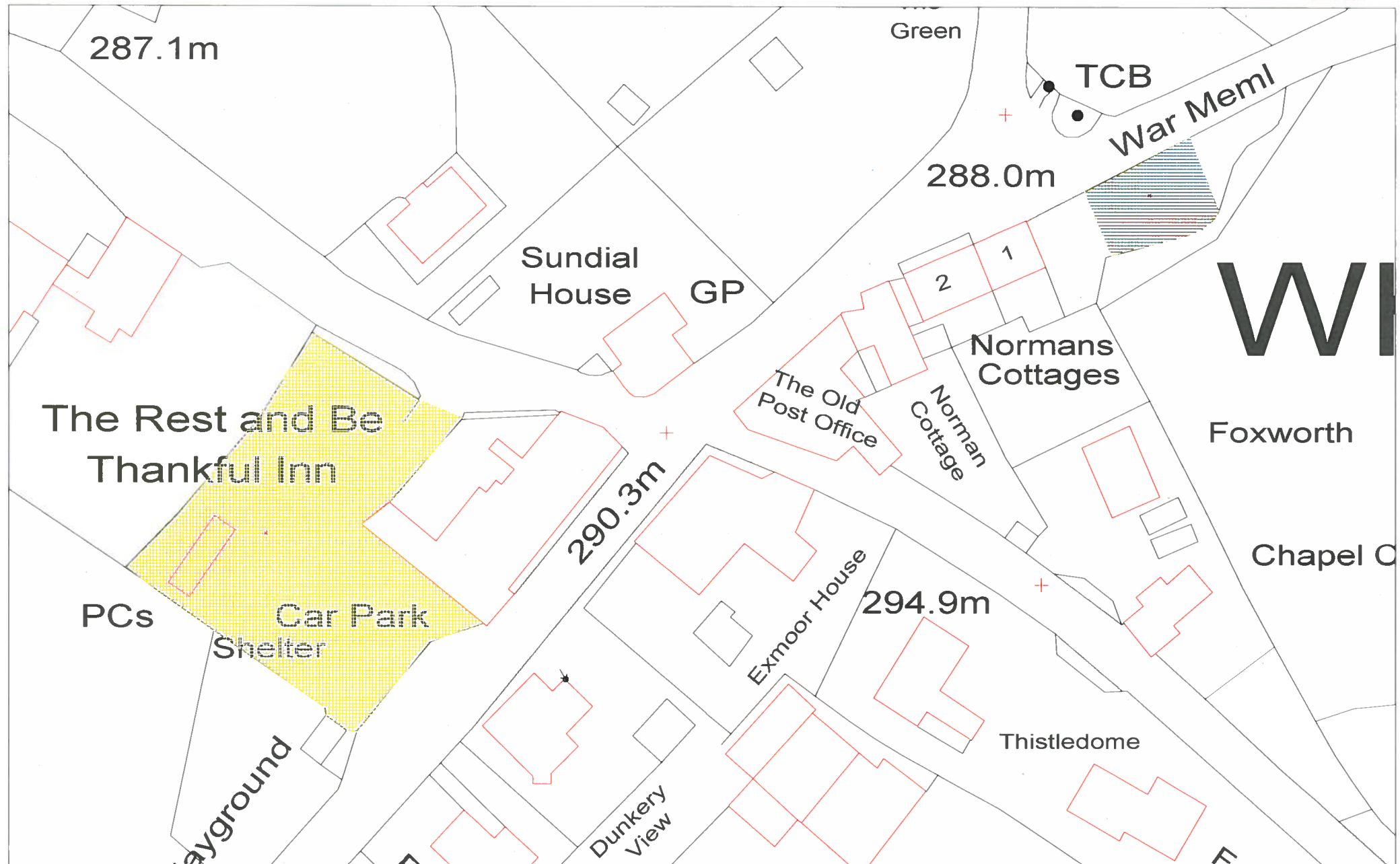




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Map of Wheddon Cross Car parks



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Map of Williton Car parks



